

**SİMGE ECEM ÇALIŞKAN**

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0507 639 18 63

12.04.1993

**EDUCATION**

**MASTER**

YEDİTEPE UNIVERSITY

Institute of Social Science- Financial Economics (Full Scholarship**)**

**UNIVERSITY 09.2011- 06.2016**

YEDİTEPE UNIVERSITY

Faculty of Commercial Science- International Finance (*English)*) *(*%100 Council of Higher Education Scholarship)

-The Highest Ranked Student, Valedictorian

Faculty of Commercial Science- International Trade and Business *(Double Major)*

-The Second Highest Ranked Student

Faculty of Commercial Science

-The Second Highest Ranked Student of the Faculty

Grade Point Average of the Department of International Finance *3.75/4*

Grade Point Average of the Department of International Trade and Business *3.84/4*

**HIGH SCHOOL 2007-2011**

KIRKLARELİ ANATOLIAN HIGH SCHOOL *4,56 /5*

**WORK EXPERIENCE**

**T.C. YEDİTEPE ÜNİVERSİTESİ**

**ADVISORY BOARD MEMBER AT FINANCE DEPARTMENT** *02.04.2018-*

* Making regulations about the course schedule of the department.
* Trying to find solutions to problems that students are not satisfied.
* Working together with employees in sectors related to the department.

**T.C. YEDİTEPE ÜNİVERSİTESİ**

**PROCTER OFFICE COORDINATOR** *12.02.2018-*

* Setting office hours for students who feel themselves inadequate in classes.

**T.C. YEDİTEPE ÜNİVERSİTESİ**

**RESEARCH ASSISTANT** *30.01.2017-*

* Contributing to Academic Research
* Supporting Administrative Work
* Supporting Faculty Courses
* Attending and Supporting Conferences Organized by the Faculty.
* Supervising the Midterm and Final Weeks.

**TÜRK DEMİRDÖKÜM FABRİKALARI A.Ş**

**TREASURY AND FINANCE INTERN** *20.07.2015- 28.08.2015*

* Editing Expense Forms
* Making Archive Control
* Sending Bills to the Dealers
* Daily Routine Works (e-mail, photocopy…etc.)

**COCA COLA İÇECEK A.Ş.**

**FINANCE INTERN** *16.06.2014 – 25.07.2014*

* Entering Customer Orders into the System
* Editing Waybills and Invoices
* Follow-up Collections
* Follow-up Company Payments
* Sending Various Work-cycles

**LANGUAGES**

READING  WRITINGSPEAKING

ENGLISH upper-intermediate upper-intermediate upper-intermediate

RUSSIAN B1 A1 A1

**COMPETENCIES**

**COMPUTER SKILLS**

Microsoft Office Programs, EViews, Mathematica, SAP (FI,MM)

**CERTIFICATES**

* FXplus Financial Platform Training ( for Turkish Spot and Future Market Transactions, Use of Warrant Calculator, Technical Analysis Tools, Development of Indicators and Portfolio Management Techniques)
* Certificate of Attendance at Oxford- ISIS Summer School Foreign Language Course
* Certificate of Attendance at Guildford**-**ISIS Summer School Foreign Language Course
* Leadership and Administratorship- Ozan Demir (Ibs and Yumac)
* Foreign Trade- Bülent Balyemez (Ibs and Yumac)
* Marketing- Sibel Demirel (Ibs and Yumac)
* Career Life Coach (KYK)-Sevilay Demir (Erickson Coach.Int. & Transformal Breath)
* Career Days 2013,2014,2015,2016 (Yeditepe University)
* Rhetoric (Sagesse Consultancy)
* Stress Management (TMI)
* Sap Abap/4 Programming for Beginners- Şükrü İlker Bırakoğlu (Ibs and Yumac)
* Russian Language (Fifth Level)– The School of Foreign Language

**REFERENCES**

Prof. Dr. Veysel Ulusoy- Head of School of Applied Sciences at Yeditepe Üniversitesi

vulusoy@yeditepe.edu.tr 05325518897

Prof.Dr. Zeynep Aslı Alıcı- Head of the Department of International Finance&Deputy Dean

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Şenay Yalıç Çorbacı- Country HR Manager at Delphi Automotive Systems

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Adnan Kulhan-Industry Investment Manager at Alarko

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Bahattin Yaramış- Accounting Specialist at Coca Cola İçecek A.Ş.

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